

MONTGOMERY COMMUNITY COLLEGE  
ESL 011 – Basic Writing II  
Fall2008  
Tues & Thurs. 12:45-2:10

Professor Savard  
Office – PH 409  
Office Hours: M & W – 12:30-1:30  
Th 2:15 0 3:15

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**Course Description-** This course covers advanced grammar structures and paragraph development. Emphasis is placed on writing in a coherent and well-organized manner through the development of main ideas/topic sentences, supporting information and conclusion. This course is for students who have successfully completed ESL 010 or have an appropriate score on the placement test.

To pass the course, students must demonstrate

- The ability to develop with adequate detail well-organized paragraphs of between 200-250 words.
- Competence in selection from among organizational strategies that suit the varied purpose of typical academic writing tasks, especially under time pressure.
- Increase sentence complexity and variety, including the use of advanced structures and more sophisticated transitions.
- The ability to edit their own written work independently; especially with respect to common ESL writing problems (see English Department standards).

**Texts/Materials**

1. Oshima , Alice and Hogue, Ann. *Introduction to Academic Writing*. Third Edition.
2. Azar, Betty. *Understanding and Using English Grammar*.
3. Notebook for writing and class notes, pens and paper.
4. American Dictionary .There are several good American Dictionaries for ESL students in the College Bookstore. Look on the shelf next to the ESL texts.

**Course Requirements**

1. Attendance – no more than 3 absences (unless you give the teacher a good excuse in advance). If you are absent for more than three classes, your final grade may be lowered. If you are absent, you are still required to complete the work and come to class prepared.
2. Homework – There will be homework assignments given with each chapter. If you do not complete at least 90% of the homework, your final grade may be lowered. **Late homework is not accepted.**

**Exit Paragraphs** These paragraphs are the equivalent of final exams and will be written in the classroom with no outside preparation. They must be single paragraphs of 200-250 words in length which will be graded by two teachers. No topics will be given in advance. You can not get help from anyone in preparing these paragraphs, nor may you use a paragraph that you or someone else has written for another class or teacher. You must pass 3 exit paragraphs in order to pass the class. There will be no final exam, so we will schedule the final exit paragraph for that time. **There are no make-up exit paragraphs.**

### **Grading**

Your final grade will be based on your performance on the exit paragraphs. There are variables that can affect your final grade, such as lateness, failure to do all the assigned work and homework, failure to complete all in-class assignments, more than 3 absences, or suspicion of cheating. Failure to achieve a total of at least 3 passing paragraphs after all attempts at exit paragraphs will result in a D grade. You can not advance to English 101 with any lower than a C grade. A final grade of F is reserved for those who have plagiarized or cheated.

### **A Note of Importance**

I will notify you throughout the semester of writing workshops that are offered through the Learning Assistance Lab. I will require you to attend one writing workshop followed up with a written report to hand in. I also may ask some of you to attend additional workshops which I believe may enhance your writing.

### **Learning Assistance Lab** – College Hall -2<sup>nd</sup> floor of the library

Tutors are available to assist you with questions or problem areas you may have on 1) written assignments that have been graded and returned by the instructor b) general writing questions or problems you may have not related to a specific assignment. **You can not receive help for exit paragraphs.**

### **Academic Honesty**

All forms of cheating, including plagiarism, will be dealt with according to official MCCC policy. If you are not sure, please ask or see college catalog, p. 21).

### **Class Cancellation Policy**

Listen to KYW-News radio 1060 in case of bad weather. The school numbers are 320 (day classes and 2320 (night classes) for Montgomery County. You can also the school at (215) 641-6574 or look at the College web site:WWW.mc3.edu.

### **Disability**

“Students with disabilities may be eligible for accommodations in this course. Contact the Director of Services for Students with Disabilities in the Counseling Center, College Hall, at (215) 641-6574 for more information.”

**Evaluation of Class**

All students must complete an online faculty evaluation form before the end of the course. At approximately **week 8** of this course, you will receive an e-mail through your college e-mail account with directions and a link to the student evaluation form. Please be assured that it is not possible to identify a specific student's response to the survey. In addition, faculty will not receive survey results until after grades have been posted. Your input is important.